

Employee Timesheet for Pay Period:



Employee:

Status:

Title:

Supervisor:

Day	Date	Start	Finish	Lunch Break	Hours Worked	Regular Hours						Supervisor Signature
Wed												
Thu												
Fri												
Sat												
Sun												
Mon												
Tue												
<b>Totals</b>												

Hours Paid

Regular Hours	
Annual Leave	
Personal Leave	
<b>Total hours paid</b>	

TIL


Employee's Signature:

Supervisor's Signature:

Date:

Date: